



BOB RILEY
GOVERNOR

State of Alabama

Alabama Department of Corrections

301 S. Ripley Street
P. O. Box 301501
Montgomery, AL 36130



DONAL CAMPBELL
COMMISSIONER

October 28, 2005

ADMINISTRATIVE REGULATION
NUMBER 217

OPR: TRAINING

DRESS CODE

I. GENERAL

This Alabama Department of Corrections (ADOC) Administrative Regulation (AR) establishes responsibilities, policies, and procedures for the dress code for all ADOC and contract employees.

II. POLICY

It is the policy of the ADOC that all employees will present a professional appearance, which will reflect positively on the ADOC and the state of Alabama.

III. DEFINITION(S) AND ACRONYM(S)

- A. APOSTC: Alabama Peace Officers' Standards and Training Commission. An agency created to ensure that law enforcement officers in Alabama receive training in their vocation and prescribe standards for law enforcement officers.
- B. CO I (Cadet): A Correctional Officer I (New Hire) that has not been APOSTC certified.
- C. Initial Issue: The first issuing of uniforms to all uniformed staff consist of 5 shirts, 5 pants, 1 jacket, 1 liner, 2 nametags, and 1 hat/cap. APOSTC staff shall be issued one officer badge.
- D. Lateral Entry: Newly hired employees who, through APOSTC, meet the requirements of the point system, because of past experience, may receive certification after a two week training program.
- E. Law Enforcement Class A (LEA) Uniform: The primary uniform for Correctional Officers/Supervisors within the ADOC. All Correctional Officers will wear this uniform unless otherwise directed in this regulation, refer to Annex A, LEA Uniform.

- F. Law Enforcement Class B (LEB) Uniform: A two piece navy blue or black (CERT Team only) Battle Dress Uniform (BDU) used as an alternate uniform for Correctional Officers/Supervisors within the ADOC because of their work environment, refer to Annex B, LEB Uniform (BDU).
1. BDU Blouse: A shirt of the same material as the BDU pants that has two breast pockets and two lower cargo pockets designed to be worn outside the pants.
 2. BDU Shirt: A shirt of the same material as a BDU pants that has two breast pockets and designed to be tucked inside the pants.
- G. Non-APOSTC: Personnel that are not law enforcement officers.
- H. Non-Security Support Staff: Employees that are required to wear a uniform while they are performing their normal job-related duties which include: radio operators, stewards, correctional officers I (cadets), correctional industrial laborers/construction supervisors, warehouse personnel, maintenance personnel, engineer staff, and others as directed by the Commissioner.
- I. Non-uniformed employees: Employees that are not required to wear a uniform while they are performing their normal job-related duties.
- J. Rehire: An employee who has been reinstated into state service.
- K. Support Uniform Class A (SUA): Consists of a white shirt with blue epaulettes and the navy blue pants with light blue strip (LEA Pants) to be worn by designated non-security support staff, refer to Annex D, SUA Uniform.
- L. Support Uniform Class B (SUB): Blue work shirt and pants (Dickie style) to be worn by designated non-security support staff, refer to Annex E, SUB Uniform.

IV. RESPONSIBILITIES

- A. The Deputy Commissioners are responsible for:
1. The implementation of AR 217, Dress Code.
 2. Ensuring that the appearance of personnel under their supervision is compliant with this regulation.
- B. Wardens/Division Directors are responsible for:
1. Developing their standard operating procedures (SOPs) to implement AR 217, Dress Code.
 2. Issuing (ADOC Form 217, Officer's Property Issue Record) and accounting for the uniforms.

3. Ensuring that the appearance of personnel under their supervision is compliant with this regulation.
- C. The Director of Training shall be responsible for issuing (ADOC Form 217) and accounting for uniforms at the Basic Training Academy and Advanced Training Centers.
- D. All ADOC employees shall be responsible for complying with the contents of this regulation.

V. PROCEDURES

- A. Staff designated to be issued uniforms are as follows:
 1. LEA uniforms shall be issued to the following:
 - a. APOSTC Certified Correctional Officers
 - b. Training Instructors
 - c. Transfer Agents
 2. LEB uniforms shall be issued to the following:
 - a. Canine Units
 - b. CERT Team
 - c. Drill Instructors
 - d. Farm/Squad Officers
 3. SUA uniforms shall be issued to the following:
 - a. Radio Operators
 - b. Stewards
 4. SUB uniforms shall be issued to the following:
 - a. Correctional Officer I (Cadets)
 - b. Correctional Industries laborers/construction supervisors and warehouse personnel
 - c. Maintenance personnel

- d. Engineer staff
- e. Other personnel as directed by the Commissioner

B. Issuing of Uniforms:

1. CO I (Cadets) shall receive an issue of SUB uniforms from the Advance Training Center for their respective institution. This issue shall be documented and returned to the Academy upon leaving or graduating from the Academy, refer to Annex E.
2. Correctional Officers, upon graduation from the Academy, shall receive an initial issue of LEA uniforms at the ADOC Basic Training Academy. This issue shall be documented and forwarded to the institution of assignment after basic training, refer to Annex A.
3. Rehire and lateral entry APOSTC staff and designated non-security support staff required to wear uniforms shall receive an initial issue of uniforms from the institution of assignment.
4. Replacement uniforms will be ordered, issued, and a record maintained by the institution. An employee shall return a uniform before being issued another uniform. Two shirts and two pants will be replaced annually.
5. Replacement of lost, stolen, or otherwise damaged uniforms will be at the expense of the employee unless evidence shows that the loss, theft, or damage was completely unavoidable.
6. Correctional Officers while working in an area that warrants a more durable uniform such as, but not limited to: Farm, on or off property Squads, Back gate, Recreational Directors, Custodial/Grounds, CERT Team, Canine Unit, Boot Camp, Trade School and Correctional Industries are authorized to be issued the LEB uniform.
7. The ADOC shall issue all uniform shirts and pants. Individualized purchases, at the employee's cost, are authorized only from the contract vendor supplying to the ADOC.
8. All uniform issues and replacements will be documented on the ADOC Form 217, Employees Property Issued Record.

C. The ADOC shall issue all patches that are authorized for placement on the uniform and are as follows:

1. ADOC Patch
2. CERT Patch

3. CERT Tab
 4. Canine Security Patch
 5. Disciplinary Rehabilitation Unit Drill Instructor Patch
 6. ADOC Badge Patch (for LEB)
 7. Name Tapes (for LEB)
 8. Name Plates (for LEA)
- D. Uniformed personnel shall remain in uniform at all times while on duty.
- E. Uniforms shall not be worn off-duty except for travel between home and work.
- F. Employees shall not, while in uniform, patronize or loiter in or around any place or participate in any activity that will reflect negatively on the ADOC or the State of Alabama. Employees while in uniform shall not purchase alcoholic beverages.
- G. LEA Uniform:
1. Uniforms shall be maintained as follows:
 - a. Pressed, neat, clean, and in good condition.
 - b. Shoes and leather items will be shined to a high luster and kept in good condition.
 - c. Badges and other metallic devices must be maintained with proper luster.
 - d. Articles carried in pockets, excluding one pen, will be completely concealed, and not exposed on the uniform.
 2. Shirts:
 - a. The ADOC patch shall be on the left sleeve, of short sleeve (summer) or long sleeve (winter) shirts. Summer shirts shall be worn April 15th through October 15th, unless otherwise approved by the Deputy Commissioner of Operations.
 - b. Long sleeve shirts, such as thermals shirts/mock turtlenecks, shall **not** be worn under the short sleeve uniform shirt at anytime.
 - c. Name plates:
 - 1) Centered over the right shirt pocket

- 2) The bottom of the nametag will be level and even with the top of the shirt pocket.

d. Rank insignia:

- 1) Shall be miniature in size and worn on the collar of the shirt, refer to Annex F, Rank Insignia and Authorized Patches.
- 2) Law Enforcement Supervisor insignia shall be gold in color.
- 3) Large rank insignia shall be worn on the shoulder board strap of the outer jacket, with the exception of the Sergeants whose chevrons shall be worn on the collar.

e. Officer Badge:

The badge will be centered over the left shirt pocket. Correctional Officer I badges shall be silver in color and Correctional Officer II and above badges shall be gold in color with the rank embossed above the state seal.

f. American Flag:

The American Flag shall be worn on all ADOC LEA uniform shirts **ONLY**.

- 1) The Flag shall be centered two inches below the seam of the right shoulder sleeve.
- 2) No other patch or emblem shall be worn above the Flag.

g. Pen:

- 1) One pen may be exposed in the pen slot of the left shirt pocket.
- 2) The pen cannot be exposed more than two inches above the flap of the pocket.

h. Organizational pin:

One job related organizational pin, if worn, shall be centered on the flap of the right shirt pocket.

- i. Firearms marksmanship insignia may be worn over the left shirt pocket and centered between the pocket and the badge.
- 3. Pants will fit loosely, neatly hemmed with the bottom touching the shoe, ensuring not to drag the ground.
- 4. Belts:
 - a. Uniform belts shall be no less than 1 and 1/4 inches in width or more than 1 and 3/4 inches in width.
 - b. Uniform belts will be plain black leather with a plain silver buckle.
 - c. Nylon or web duty (utility) belts, black in color, may be worn and properly fastened to the uniform belt with belt keepers.
 - d. Duty belts shall be no less than 2 and 1/4 inches in width and no more than 2 and 3/4 inches in width, black in color.
 - e. Baton rings, handcuff holders, flashlight holders, and other items authorized in AR 344, Security Equipment shall be as follows:
 - 1) Shall be inspected for regulation compliance by the Warden/designee.
 - 2) Shall be of leather or nylon to match the belt (uniform or utility) being worn.
 - 3) Written approval to carry items shall be issued by the Warden/designee; and, the employee shall maintain this documentation on his/her person at all times while on duty, readily available for inspection.
- 5. Underclothing shall be worn at all times to include a white crew neck undershirt.
- 6. Navy blue or black socks shall be worn.

NOTE: For those who have allergies due to dye, socks with white, cotton lowers and navy blue or black uppers are available from uniform/law enforcement supply companies.

- 7. Shoes/Boots shall be:
 - a. Black with the heel no more than one inch high.
 - b. Smooth or scotch grained leather or man made material.

- c. High gloss or patent finish – black, commercial tailored design with closed toe and heel.
- d. Without ornamentation, such as bows, buckles, or straps.
- e. Females shall not wear pumps.
- f. Shined at all times.
- g. Consistent with the style sold by law enforcement supply vendors and shall present a professional appearance.

8. Caps/Hats:

- a. Only issued caps/hats with the ADOC patch/badge are authorized and shall not be worn in the Central Office or the institutions' administrative areas.
- b. Personnel wearing caps/hats shall wear them squarely on the head with the bill/brim slightly above the eyes.
- c. The shape of the cap/hat will not be altered.
- d. Toboggans are authorized to be worn, but must be plain, a black or navy blue solid color, and with winter uniform only.

9. Gloves (optional) shall:

- a. Be worn at the discretion of the uniformed staff and shall not be worn in the Central Office or the institutions' administrative areas.
- b. Not be attached (exposed) to the uniform.
- c. Be only dark blue or black solid colors.
- d. Fingerless gloves may be worn but shall be from a law enforcement equipment provider and shall not be multicolored, athletic, batting or of weight lifting glove design.

10. Sunglasses may be worn as follows:

- a. Outdoors
- b. Be consistent with a professional appearance
- c. Solid color

11. Rain gear and umbrellas:

- a. Rain gear is authorized but shall be a solid color of navy blue or black.
- b. Umbrellas may be used to enter the institution but are not allowed beyond the administrative area where the inmate general population could have access.

H. LEB (Battle Dress Uniform):

1. Navy blue tactical uniform shirts with a navy blue t-shirt.
2. Navy blue tactical uniform pants shall consist of two cut-in pockets at the waist, two rear cargo pockets and two cargo pockets on the thigh.
3. The pants shall be bloused.
4. An ADOC patch shall be worn on the left shoulder.
5. A cloth nametag shall be worn over the right shirt pocket and a cloth officer badge over the left shirt pocket. The approved style shall be approved by the Deputy Commissioner of Operations.
6. Black military style boots shall be worn.
7. Shall be maintained consistent with the LEA uniform in section V.G.1.

I. Canine (K-9) Units shall wear the navy blue LEB uniform consistent with section V.H. with the following exceptions:

1. A security K-9 patch will be worn on the right shoulder.
2. Canine staff shall wear the BDU blouse.
3. Navy blue t-shirts, with officer badge emblem, on the left breast and “ADOC K-9” in three-inch letters gold in color on the back, are authorized to be worn when training the canines or tracking an escapee/suspect. All other times the BDU shirt shall be worn.

J. Recreation Directors

1. Shall wear the navy blue LEB uniform when performing their responsibilities as a Recreational Director consistent with section V.H.
2. All other times the LEA uniform shall be worn.

- K. Training Instructors
- a. Academy and Advanced Training Center Instructors shall wear the LEA uniform.
 - b. When the trainer is performing range duties or hands on applications such as Pressure Point Control Tactics (PPCT) the navy blue LEB uniform may be worn.
 - c. A red ball cap with the ADOC patch centered on the front is authorized on the firing range.
 - d. Basic Academy instructors are also authorized to wear blue or gray shorts, t-shirts, sweatshirts, sweatpants, and running shoes when conducting physical training (PT).
- L. Correctional Emergency Response Team (CERT) shall wear the LEB uniform during designated training/operational functions consistent with section V.H. with the following exceptions:
1. The LEB shall be black with a black t-shirt.
 2. CERT team members shall wear the BDU Blouse.
 3. The CERT Team patch shall be placed on the right sleeve.
 4. Any other items authorized by the Deputy Commissioner of Operations and established in the CERT team manual.
- M. Childersburg Community Work Center/Disciplinary Rehabilitation Unit Drill Instructors shall wear the navy blue LEB uniform consistent with section V.H. with the exceptions as follows, refer to Annex C, Disciplinary Rehabilitation Unit Drill Instructor Uniform:
1. Disciplinary Rehabilitation Unit patch shall be worn on the right shoulder and will include a tab labeled "Drill Instructor".
 2. The ADOC badge, rank insignia, organizational pins, and whistle shall be worn and shall be silver in color for Correctional Officer I and gold in color for Supervisors.
 3. A black duty/utility belt shall be worn with four belt keepers.
 4. A campaign hat shall be worn with straps, acorns, and a wind strap on the rear and an ADOC badge centered on the front.
- N. Community Based Institutions APOSTC Certified Employee Dress:

1. The LEA uniform shall be worn in the Community Based Institution setting.
2. Supervised Intensive Restitution (SIR) Law Enforcement staff assigned to a Community Work Center shall dress consistent with non-uniformed APOSTC certified employees and Division Directors. Refer to V.T.

O. SUA:

1. Shall be worn by Radio Operators and Stewards.
2. An ADOC patch on the left shoulder.
3. An ADOC name plate shall be worn over the right shirt pocket.
4. Shall follow the same guidelines as specified in V.G.1, LEA uniform.
5. Rank insignia shall not be worn except for the Chief Steward who shall wear silver rank insignia with three (3) black squares.

P. SUB:

1. Shall be worn by designated support staff.
2. An ADOC patch on the left shoulder.
3. A cloth nametag shall be worn over the right shirt pocket.
4. Shall follow the same guidelines as specified in V.G.1, LEA uniform.

Q. Returning of all Uniforms:

1. When uniformed employees leave the employment of this Department, or are assigned duties where a uniform is not required, the employee will return all uniforms and issued items to the Warden/designee.
2. When a uniformed employee resigns or is terminated, the employee will return all uniforms and issued items prior to receiving his/her final state paycheck to the Warden/designee.
3. All returned uniforms will be clean, pressed, and placed on hangers.

R. Maternity uniforms are authorized when the wear of the standard uniform becomes impractical or recommended by a physician.

S. Female support employees who wear uniforms may be allowed to wear skirts, when requested for religious reasons and shall be issued by the ADOC.

- T. Central Office staff, Wardens/Division Directors and other non-uniform APOSTC certified employees shall dress in business attire or business casual attire as authorized or as the circumstances warrant. Those who chose to dress in business casual attire are expected to have business attire readily available at all times. Refer to V.U.1 and V.U.2 for guidelines.
- U. Administrative/Clerical employees are authorized to wear business casual attire. The responsible Warden/Division Director may require administrative and clerical staff assigned to the institutional administrative area to dress in business attire for cause.
1. Business attire is designated as follows:
 - a. Males:
 - 1) Business suits or a sport jacket with coordinating slacks, shirt and tie.
 - 2) Appropriate shoes and socks should be coordinated with the attire.
 - 3) Dress denim shirts are authorized with a tie.
 - b. Females:
 - 1) Business suits, dresses, and skirts or coordinated slacks with blouse or sweater.
 - 2) Dresses, skirts, shall be professional and conservative in appearance. Questionable attire shall be handled on a case by case basis. For disputed attire, refer to section V.V.12.
 - 3) Appropriate shoes should always be worn keeping in mind the environment in which the employee works. For disputed attire, refer to V.V.12.
 2. Business casual attire is less than a business suit but more than casual wear and shall consist of the following:
 - a. Males:
 - 1) Dress shirts without a tie
 - 2) Polo style shirts whose commercial logo does not detract from the professionalism of the ADOC.
 - 3) Semi-dress slacks commonly referred to as “Dockers”.

- 4) Dress down/jeans day may be authorized by the Commissioner/designee.
- 5) Appropriate shoes and socks for the attire.
- b. Females:
 - 1) Cropped/Capri dress pants (loose fitting) that are no less than three-inches below the knee and semi-dress slacks.
 - 2) Denim/leather dresses and skirts.
 - 3) Blouses, shirts, and sweaters.
 - 4) Dress down/jeans days may be authorized by the Commissioner/designee.
 - 5) Appropriate shoes should always be worn keeping in mind the environment in which the employee works. For disputed attire refer to V.V.12
- c. Shirts with an aftermarket logo that identifies the wearer as an ADOC employee shall be approved by the Deputy Commissioner of Operations prior to wear.

V. For **all** ADOC Employees:

- 1. Cosmetics will be natural looking.
- 2. Fingernails:
 - a. Fingernails shall be kept clean and will not extend more than one-fourth inch beyond the tips of the fingers.
 - b. Nail polish shall present a professional appearance.
- 3. Visible tattoos must not detract from the professionalism of the ADOC. Opinions of the Warden/Division Director in reference to tattoos that are debated by the employee shall be photographed and submitted to the Deputy Commissioner of Operations for determination.
- 4. Jewelry:
 - a. Any visible body piercing jewelry such as those worn in the tongue, eyebrows, nose, and lips shall **not** be allowed.
 - b. The wearing of jewelry/watches or other authorized items in accordance with this AR is one of personal choice; however, the

wearer is advised that the ADOC shall not be responsible for lost, damaged, or stolen items.

c. Non-APOSTC Females:

- 1) Rings are limited to no more than two rings to each hand (engagement and wedding rings are considered as one).
- 2) One wristwatch.
- 3) Earrings are limited to two earrings in each earlobe.
- 4) Necklaces are limited to only wearing two.
- 5) Bracelets are limited to two per arm.
- 6) Anklets are limited to one on each leg and no more than one toe ring to each foot.

d. APOSTC Females:

- 1) Rings are limited to no more than one ring to each hand (engagement and wedding rings are considered as one).
- 2) One wristwatch.
- 3) Earrings are limited to one earring in each earlobe and will be a small stud type.
- 4) While in uniform, bracelets, visible necklaces, or anklets shall not be allowed.

e. Non-APOSTC Males:

- 1) Rings are limited to no more than two rings to each hand.
- 2) One wristwatch.
- 3) Earrings are not allowed.
- 4) Necklaces are limited to only two.
- 5) Bracelets are limited to two per arm.

f. APOSTC Males:

- 1) Rings are limited to no more than one ring to each hand.

- 2) One wristwatch.
- 3) Earrings are not allowed.
- 4) While in uniform, bracelets and visible necklaces shall not be allowed.

6. Hair shall be as follows:

a. Non-APOSTC Females:

- 1) Hair shall be kept clean, neatly arranged, and styled at all times to present a groomed appearance.
- 2) Hair color shall be a natural color.
- 3) Dreadlocks are permitted as long as they can be searched.
- 4) Sculptured facial hair, such as shaved lines in the eyebrows, will not be allowed.
- 5) Pins, combs, barrettes, scrunchies, or rubberbands may be worn.

b. APOSTC Females:

- 1) Hair will be kept clean, neatly arranged, and styled at all times to present a groomed appearance.
- 2) Hair color shall be a natural color.
- 3) Exaggerated sculptured styles with excessive fullness or extreme height (3 inches or higher) are not permitted.
- 4) Dreadlocks are not authorized.
- 5) When in uniform, the employee's hair shall not touch the eyebrow, extend below the top edge of the uniform shirt collar, or protrude in front below the band of properly worn hat/cap.
- 6) Pins, combs, barrettes, scrunchies, or rubberbands may be worn but will be concealed and as inconspicuous in style and color as possible.
- 7) Sculptured facial hair, such as shaved lines in eyebrows, will not be allowed.

c. Non-APOSTC Males:

- 1) Hair will be kept clean, neat, and trimmed to present a groomed appearance.
- 2) Hair color shall be a natural color.
- 3) Dreadlocks are authorized as long as they can be searched.
- 4) Non-APOSTC certified males may have beards no longer than one inch in length, maintained clean, trimmed, and shaved around the collar.
- 5) False mustaches are prohibited.
- 6) Sculptured facial hair, such as shaved lines in eyebrows, will not be allowed.

d. APOSTC Males:

- 1) Hair will be kept clean, neat, and trimmed to present a groomed appearance.
- 2) Hair color shall be a natural color.
- 3) Hair will not hang over or be tucked behind the ears or extend below the top edge of the collar.
- 4) Hair in front will be groomed so that it does not touch the eyebrows or protrude below the band of properly worn hat/cap.
- 5) Hair will not stand out more than one inch from the scalp.
- 6) Sideburns may extend to the lowest part of the earlobe, will be of even width (not flared), and will end with a clean shaved horizontal line.
- 7) Shall be clean-shaven, except as noted in the following two items.
- 8) A mustache may be worn but will not extend beyond the corners of the mouth horizontally.
- 9) False mustaches are not authorized.

7. Shaving profiles shall be governed as follow:

- a. Beards may be worn on the advice of a physician.
 - b. The physician will provide an explanation of the diagnosis and prognosis for the initial and updated profiles.
 - c. The employee shall update the profile from the physician every 90 days and maintain a copy of the profile on his person readily available for inspection.
 - d. Facial hair shall not exceed one-eighth inch in length or be sculptured/lined.
 - e. The Warden/Division Director may require a second doctor's opinion to support the profile if there is question as to its validity.
8. Attire **NOT** permissible during working hours:
- a. T-shirt tops/dresses and halter/tank tops.
 - b. Tight fitting or see through clothing.
 - c. Cropped or low-cut blouses.
 - d. Jump suits or bubble suits.
 - e. Shower thongs/flip-flops.
 - f. Shorts or skorts while on duty and at no time beyond the control point/gate accessing inmate living or programming areas.
 - g. Jeans
 - h. Tennis or athletic shoes except as prescribed by a doctor or authorized in this regulation.
 - i. White tops and white pants together.
 - j. Hats, baseball caps, or sun visors.
9. Any employee making a court appearance or attending court should either wear a LEA uniform or dress in business attire.
10. When visiting an institution or departmental office on off days, for example picking up a check, employees should dress in appropriate attire for the surroundings and not in a provocative manner. Items such as short-shorts and halter/tank tops are inappropriate.

11. When a Warden/Division Director believes an employee is dressed or groomed in a manner that does not meet the guidelines set forth in this regulation, he/she shall:
 - a. Inform the employee of the guidelines that he/she does not meet.
 - b. Take digital photos of the questionable attire/grooming standard.
 - c. Take action to remedy the situation such as having the employee leave the institution and return in compliance with this policy.
 - d. Submit the photos to the Deputy Commissioner of Operations/designee for review, who shall determine the appropriateness of the attire. This decision shall be final.
 - e. Inform the employee in writing of the Deputy Commissioner of Operations/designee's decision.
12. Deviation from the policies in this regulation is not authorized unless exemption has been requested in writing and granted by the Commissioner of the ADOC.

VI. DISPOSITION

Any forms used will be disposed of and retained according to the Departmental Records Disposition Authority (RDA).

VII. FORMS

ADOC Form 217 (Formerly Form 71) – Officer's Property Issue Record

VIII. SUPERCEDES

This regulation supercedes AR 217, dated November 20, 1998, and any changes thereafter.

IX. PERFORMANCE

- A. Code of Alabama, 1975, Section 14-2-8.
- B. The National Institute of Corrections Security Audit Instrument for Correctional Institutions.


Donal Campbell, Commissioner

ANNEX(S):

- A. LEA Uniform
- B. LEB Uniform (BDU)
- C. Disciplinary Rehabilitation Unit Drill Instructor Uniform
- D. SUA Uniform
- E. SUB Uniform
- F. Rank Insignia and Authorized Patches

OFFICER'S PROPERTY ISSUE RECORD

Name _____ Rank _____
Institution _____ Initial Uniform Outfit Issued _____
(Date)

OFFICER'S MEASUREMENTS

Pants Waist _____ Inseam _____	Shirt Neck _____ Sleeve _____ Abdomen _____	Coat Chest _____ Sleeve _____ Abdomen _____	Cap Size _____
--------------------------------------	--	--	-------------------

UNIFORMS RECEIVED

DATE	NO.	ARTICLE	SIGNATURE OF RECEIVING OFFICER

OTHER PROPERTY RECEIVED

DATE	NO.	ARTICLE	SIGNATURE OF RECEIVING OFFICER

I certify that I have received the above property and understand it is the property of the Alabama Department of Corrections and must be turned in on termination of employment. I also understand that if property is lost or not turned in it will be my responsibility to reimburse the Alabama Department of Corrections for fair value of the property.

SIGNATURE

ADOC Form 217 – Revised October 28, 2005

LEA UNIFORM



Annex A to AR 217 – October 28, 2005

LEB UNIFORM (BDU)



Annex B to AR 217 – October 28, 2005

DISCIPLINARY REHABILITATION UNIT DRILL INSTRUCTOR UNIFORM



Annex C to AR 217 – October 28, 2005

SUA UNIFORM



Annex D to AR 217 – October 28, 2005

SUB UNIFORM



Annex E to AR 217 – October 28, 2005

RANK INSIGNIA AND AUTHORIZED PATCHES



Annex F to AR 217 – October 28, 2005